



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, December 3, 2024

5:30 pm – Room 200 B|C

### **Attendance**

**Board Members:** Donna Blaul, Julie Gorvin, Diane Horsager, Iver Johnson, Jim Kennedy, Tom Nelson, Jay Olstad (absent), Todd Racek, Josh Tuchscherer (absent)

**Staff:** Paul Dean, Kienan Mick, Julie Klein, Eric Elton, Kim Swanson

### **Call to Order**

Iver called the meeting to order at 5:35 pm and Pastor Paul provided devotions.

### **Agenda**

*Motion made and seconded to approve the agenda with flexibility. Motion passed.*

### **Approval of November 12, 2024 Meeting Minutes**

*Motion made and seconded to approve the minutes of the November 12, 2024 meetings. Motion passed.*

### **New Business**

Missions Director Eric Elton provided the board with an update on mission outreach.

CDLC Director Kim Swanson provided a financial update on CLDC Preschool and information about next steps for processes and procedures.

Kienan provided the board with the document outlining the annual pastor housing allowance.

*Motion made and seconded to accept the 2025 pastor housing allowance as filed by December 31, 2024, for Paul Dean, Sarah Fike and Dan Nordin. Motion passed.*

The Board received and discussed a proposal for solar installation from the Care for Creation Team. There was consensus among the Board to include the proposal in the capital campaign prospectus.

Kienan provided the Board with draft policies for gift restriction and release, and a gift acceptance policy, both prepared by the newly-formed Legacy Team. Kienan will provide the Board with some suggested language changes for further discussion and provide feedback to the Legacy Team.

Iver provided a brief update on the November Visit with a Board Member opportunity.

### **Reports**

- **Lead Pastor Report**

The Pastor of Family Ministry Call Committee has met and been orientated by the Synod. Several candidate recommendations were received from the congregation and a few more received from the Synod. The committee will begin interviews after the first of the year.

The Saturday evening worship service will be moved to the Chapel. A Saturday worship service was held in the Chapel a few weeks ago and the response was positive. The Chapel is a more right-sized space for that service.

The strategic plan retreat was held November 16 provided a good start for the process. There was excitement and many great conversations and questions. The next step will be a meeting of the strategic plan leadership team in December to connect and plan for the second retreat on January 11. The team will also gather a small group together to wordsmith our longer vision statement to bring to the next retreat.

- **Finance Director Report**

Kienan used a straight-line method for the offerings budget, so any variance at this point is expected given the season of the year. We are seeing continued positive trends when comparing giving vs. last year and two years ago. Adjusting for an unexpected \$50k gift, healthy year over year gains are evident. The Board discussed the variance in the CDLC preschool income line. Salaries are showing a positive variance due to the delay in finding leaders in family ministry and the pastor of engagement. Hospitality expenses are higher due to POP in the Park event, funeral expenses due to volume, and providing food for events is contributing.

*Motion made and seconded to receive and file the written reports for December submitted by Kienan Mick, Finance Director and Paul Dean, Lead Pastor. Motion passed.*

## **Adjournment**

Iver adjourned the meeting at 7:55 pm.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Jay Olstad  
Secretary