



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, March 5, 2024

5:30 pm – Room 200 B|C

### **Attendance**

**Board Members:** Donna Blaul, Diane Horsager, Iver Johnson, Gene Mickelson, Tom Nelson  
Jay Olstad, Barb Peterson, Marlene Robertson, Josh Tuchscherer

**Staff:** Paul Dean, Kienan Mick, Julie Klein

### **Call to Order**

Barb called the meeting to order at 5:35 pm.

### **Agenda**

*Motion made and seconded to approve the agenda with flexibility. Motion passed.*

### **Approval of February 6, 2024, Meeting Minutes**

*Motion made and seconded to approve the minutes of the February 6, 2024 meeting. Motion passed.*

### **New Business**

The Board Nominating Team will meet in mid-March to review board applications received for the next term. Following review, interviews will be scheduled.

Starting February 1, staff resumed on site core office hours Monday through Thursday, which allows staff to be accessible to each other and to members of the congregation. The Board expressed their support for this policy.

The Prince of Peace Ministry Site Profile (MSP) was recently updated as required by the ELCA in preparation for call process for a young adult ministry associate pastor.

*Motion was made and seconded to accept the Ministry Site Profile. Motion passed.*

*Motion made and seconded to accept the modified 2024 pastor housing allowance for Pastor Paul Gauche. Motion passed.*

The need for clearly marked parking lot directional signage was discussed. Kienan will follow up with Facilities Director Kurt Oestreich with a plan for completion.

The Mission Outpost Dental Clinic would like to apply for a Minnesota Department of Health 2024 Community Clinic Grant which requires a resolution by the Board to do so.

*Motion made and seconded to adopt the 2024 Community Clinic Grant Program resolution as stated in the Request for Proposal. Motion passed.*

The Board approved the application for a community health grant through the state of Minnesota.

Following discussion, Kienan will follow up with Eric Elton about further exploration of grants for Mission Outpost.

## Reports

- **Lead Pastor Report – Paul**

Due to the tragic shootings of three Burnsville First Responders on February 18, our staff and congregation responded to the needs of the City of Burnsville by hosting several gatherings and made ourselves available. Our staff and congregation responded to the spiritual and community needs over the past few weeks. Paul thanked the board for their support as we responded to the community needs.

We were able to report the collation of our congregational listening sessions and will follow up in March with next steps. Our EOS process will help determine the timeline.

Paul has taken a larger role in Family Ministry as we seek a new Director of Family Ministry. Due to our response to the Burnsville First Responder tragedy, the listening sessions for Family Ministry have been rescheduled for early April.

Paul has begun conversations about some longer-term changes to our overall worship experiences. Conversations will continue through the summer with changes being implemented in the fall.

- **Finance Director Report – Kienan**

The Board received a copy of the monthly financial report. January actuals missed budgeted amount by about \$152k. Kienan thinks this reflects mostly timing for Q1 gifts. Looking ahead to February shows \$386k of revenue to post, most of which is mission and ministry, versus a budget of \$197k.

CDLC was budgeted using a full enrollment estimate. Kienan and CDLC Director Marie Strain have developed a draft budget for 2024-2025 that assumes a more conservative model of 80 children, with about 50 doing a full-day program.

The mild winter we are experiencing means we have saved significantly on snow removal and heating costs.

*Motion made and seconded to receive and file the written reports for March submitted by Kienan Mick, Finance Director and Paul Dean, Lead Pastor. Motion passed.*

## Adjournment

Barb adjourned the meeting at 7:40 pm.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Diane Horsager  
Secretary