



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, December 6, 2022

5:30 pm – Room 200 B|C

Attendance

Board Members: Donna Blaul, Mike Heidemann, Diane Horsager, Gene Mickelson, Tom Nelson
Jay Olstad (absent), Barb Peterson, Marlene Robertson, Josh Tuchscherer

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Barb called the meeting to order at 5:35pm and Marlene led the Board in devotions.

Agenda

Motion by Diane to approve the agenda with flexibility; second by Marlene. Motion passed.

Approval of November 1, 2022, Meeting Minutes

Motion by Gene to approve the minutes of the November 1, 2022 meeting; second by Donna. Motion passed.

New Business

- **Pastor Housing Allowance**

Motion by Marlene to accept the 2023 pastor housing allowance as filed by December 31, 2022 for Paul Gauche, Jason Kramme, Jeff Marian, and Mark Slaughter. Second by Diane. Motion passed.

- **Covenant of Expectations**

The Board entered closed session at 5:40 pm to discuss the Covenant of Expectations for Departing Pastoral Staff, and regular session resumed at 6:05 pm.

Motion by Josh to approve the Covenant of Expectations for Departing Pastoral Staff with pronoun modifications and grammar corrections. Second by Gene. Motion passed.

- **Nominating Team Update**

Donna and Jay will serve as board liaisons to the Nominating Team. There are currently two open terms on the Nominating Team. Donna reported that Mike Sheldon has agreed to serve on the Nominating Team, and the team is in process of recruiting one more member.

Motion by Josh to affirm Mike Sheldon for a first term on the Nominating Team; second by Marlene. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Our consultant, Dave Travis, was back on our campus in November. He held focus groups with members of various ages and provided some orientation for our Call Committee, Succession and Prayer Teams. Dave will make his final campus visit in January.

Prince of Peace will be hosting the next Feed My Starving Children South Metro Mobile Meal Packing event January 23-27. We will once again be partnering with local churches in hopes of packing several million meals for regions of the world where drought, famine and starvation are on the rise.

Jeff provided the board with notes from the November meeting of the Special Needs task force, outlining next steps to move the ministry forward. Jeff also provided the board with more details about the coaching profession which he will pursue when he retires from Prince of Peace. He will also share this information with the congregation.

- **Finance Director Report – Jane**

Offerings rebounded some in October, and year to date we are off \$51,000 for the year. Jane believes that \$35,000 of the shortfall may be timing of gifts. We are up 4% over last year's offerings through October. Expenses are over budget at this time, but Jane anticipates over \$80,000 in budget savings and timing impacts by the end of the fiscal year.

Final construction billing is anticipated for January or later. The capital campaign fund had been running at a deficit (covered by operating reserves) since March when we applied additional funding to our debt before closing. We've now received enough campaign donations to catch up and have a positive fund balance for the capital campaign fund. Once the final bills are paid for construction, all further campaign donations will be applied to the principal on our debt.

Parking lot arrows were recently applied to the pavement, and new entrance and exit signs were installed.

Our audit work is complete, and Jane provided the board with the final document.

Motion by Josh to accept the audited financial statements for fiscal year 2021-22; second by Gene. Motion passed.

Our 403b consultant met with our staff this month to review our retirement plan, discuss options for choosing retirement investments and meet one on one with those who had further questions.

Stewardship cards were mailed in mid-November and were requested to be returned by the end of the month. Nearly 40 online pledges have been received. Christmas letters went out a week after the pledge mailing. This mailing had the Advent/Christmas schedule, along with a return envelope for a Christmas donation

- **Call Committee Report**

Barb provided a Call Committee update from Jessica Olstad.

- **Board Coffee Connection Update**

Mike provided a brief update on the board coffee connection time from this past Sunday.

Motion by Mike to receive and file the written reports for December submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Josh. Motion passed.

Adjournment

Barb adjourned the meeting at 6:40 pm and Mike closed in prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Diane Horsager
Secretary