



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, October 4, 2022

5:30 pm – Room 200 B|C

Attendance

Board Members: Donna Blaul, Mike Heidemann (absent), Diane Horsager, Gene Mickelson, Tom Nelson
Jay Olstad, Barb Peterson, Marlene Robertson, Josh Tuchscherer

Staff: Jeff Marian, Jane Victorey, Julie Klein

Guest: Dave Travis, Generis Consultant

Call to Order

Barb called the meeting to order at 5:35pm and Jeff led the Board in devotions.

Agenda

Motion by Gene to approve the agenda with flexibility; second by Marlene. Motion passed.

Approval of September 6 and September 16, 2022, Meeting Minutes

Motion by Josh to approve the minutes of the September 6 and September 16, 2022, meetings; second by Jay. Motion passed.

New Business

- **Board Nominating Team**

Mike and Donna will serve as board liaisons to the Nominating Team.

- **Boo Bash**

The Board has been invited by Children's Ministry Director Nathan Lyke to participate again in the annual Boo Bash which will be held in the Prince of Peace parking lot from 10:00 am to noon on Saturday, October 29. Gene offered to organize the board's participation in this event.

- **Transition Work**

Consultant Dave Travis was present to facilitate a work session with the Board and Succession Team, following the board meeting. Succession Team members include Prince of Peace members Pat Andersen, Joy Englund, Camilla Fischer, Lynnette Phenix, Mark Rehborg, Gene Schultz, Curt Sommer. The role of the Succession Team is to plan and execute the transition process, including key celebrations as Jeff departs and a new lead pastor enters. Following a vote of affirmation by the congregation this weekend, Saint Paul Area Synod Bishop Patricia Lull will meet with the Call Committee later this month for an orientation session about the call process.

Reports

- **Lead Pastor Report – Jeff**

On October 3, Pastor Sandy Rothschiller informed the Board she has decided to retire from ministry by the end of the year. Sandy announced to staff during chapel time today and via email to the congregation today. Plans are underway to cover Pastor Sandy's role during this time of transition, including temporarily increasing Kari Snyder's hours as Director of Senior Ministries.

Our transition worship series has been a great way to narrate the changes that we are experiencing. The feedback that we have received has been very positive. In addition to the series, Jeff and Pastor Paul are writing a series of blog posts related to the changes and transitions we're experiencing.

Jody Slaughter's internship is off to a great start. She is spending most weekends at All Saints Lutheran in Eagan learning about worship in a smaller, more liturgical setting, which is normative in the Lutheran Church. She has now set a schedule of working 10 hours per week in Eagan and 30 hours per week at Prince of Peace. As her supervisor, Jeff has identified several topics that they will cover each month to help Jody to gain more skills and insights into congregational leadership.

- **Finance Director Report – Jane**

Offerings are down from budget for August, and year to date we are down about \$28,000 in offerings from projections. We are up just slightly from offerings compared with last year. Worship revenue will be down \$12,000 this year because the foundation grant that had been budgeted will be unavailable with the decline in the stock market. It's too early to look at trends, but our overall offerings for the year may be impacted by both economic uncertainty and transition. Expenses continue better than budget.

As of the end of August, we have \$1,030,820 in unrestricted cash reserves. Jane anticipates needing up to \$200,000 of our operating reserves for cash flow until year end giving replenishes these funds. Use of operating reserves for construction expenses is \$82,000 and will be covered as donations continue to the capital campaign.

We are waiting for installation of a sliding partition in the childcare/CDLC large group space. This is the final item in Phase 2 construction. Up to \$60,000 in additional bills may be paid before this phase of construction is closed out.

Jeff Stork has been hired as the evening facilities team member. He started September 29 and will work 4 evenings and on Saturdays.

- **Board Coffee Connection Update – Barb**

Barb and Josh were present in the Community Room on Sunday, October 2, and provided a brief update.

Motion by Josh to receive and file the written reports for October submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Diane. Motion passed.

Adjournment

Barb adjourned the meeting at 6:20 pm.

Respectfully submitted,

Julie Klein
Recording Secretary

Diane Horsager
Secretary