



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, December 7, 2021

5:30 pm – Room 200 B|C

### **Attendance**

**Board Members:** Donna Blaul, Camilla Fischer, Mike Heidemann, Diane Horsager, Gene Mickelson, Jay Olstad (absent), Barb Peterson, Marlene Robertson, Josh Tuchscherer

**Staff:** Jeff Marian, Jane Victorey, Julie Klein, Jason Kramme

### **Call to Order**

Barb called the meeting to order at 5:30 pm and led the Board in devotions.

### **Agenda**

*Motion by Gene to approve the agenda with flexibility. Second by Mike. Motion passed.*

### **Approval of November 2, 2021, Meeting Minutes**

*Motion by Josh to approve the minutes of the November 2, 2021, meeting. Second by Marlene. Motion passed.*

### **New Business**

- **Mission Investment Fund**

Mission Investment Fund has agreed to lock in our interest rate for an additional 5 years at our current rate. Jane has received the new loan documents.

*Motion by Donna to accept the Modification of Promissory Note and Mortgage from the Mission Investment Fund. Second by Josh. Motion passed.*

- **Pastor Housing Allowance**

*Motion by Mike to accept the 2022 pastor housing allowance as filed by December 31, 2021 for Paul Gauche, Jason Kramme, Jeff Marian, Sandy Rothschilder, and Mark Slaughter. Second by Josh. Motion passed.*

- **Sabbatical Proposal**

The Board reviewed a request for sabbatical from Sandy Rothschilder. Donna and Gene led further discussion regarding a meeting they had with Sandy regarding her proposal and plans for sabbatical.

*Motion by Gene to grant Pastor Sandy Rothschilder a three-month sabbatical from May 8, 2022 to August 10, 2022. Second by Barb. Motion passed.*

- **Mission Outpost Grand Opening**

There was a brief discussion about the Mission Outpost Grand Opening which is currently scheduled for the weekend of January 15-16. Jeff will work with Eric Elton to determine the best date to hold it based on the current construction schedule.

### **Reports**

- **Lead Pastor Report – Jeff**

Jeff and the Staff Leadership Team recently brainstormed on desired outcomes around each of our three core directions: UP...with God, IN...through Community, and OUT...with God, and shared the list with the

Board. Next, the team will vet the list, choose a few outcomes for each area, clarify them, determine how we will measure progress and success, and then align our work and worship toward them. As we get clarity around our values, we will need to ensure that our desired outcomes spring from and support those values.

Jeff encouraged the Board to consider the congregational values that are surfacing as the Board has conversations with members, and to share the outcomes they would like to see in 2022 around Up, In, and Out.

The pastoral team will gather for a day retreat in January to create some theological clarity around some central issues. In preparation, he has provided the team with a list of questions to discuss at the retreat.

Plans are moving forward to create a structure and team for security on our campus. The team will be led by a member of our congregation who has also consulted with the Burnsville Police Department. The team will include current and former police officers from our congregation.

- **Finance Director Report – Jane**

Offerings continue their slide from last fiscal year, even with the building open for worship this year. Through October we are now \$122,556 short of budget and nearly \$55,000 behind last year's offerings YTD. November financials will be further behind. A communications piece will be going out to the congregation soon.

Expenses are down from budget, primarily in salaries and benefits from unfilled positions, mission outreach (reduced salaries account for half of the savings), and principal payments that were budgeted but haven't started. This reduces our shortfall, but this is not sustainable.

As of the end of October, we have \$718,256 in unrestricted cash reserves, and an additional \$121,665 in prepaid expense – escrows to the City of Burnsville which will be returned when construction is complete.

Jane provided the financial audit to the board.

*Motion by Josh to accept the 2020-2021 Review of Financial Statements; second by Marlene. Motion passed.*

The Mission Outpost and Childcare renovation/new construction was delayed yet again by supply chain issues. The latest plan is to move the food and other inventory to the new space the first week of January. The Outpost would open on January 10 in their new space.

*Motion by Barb to receive and file the written reports for December submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor. Second by Josh. Motion passed.*

## **Adjournment**

Barb adjourned the meeting at 6:55 pm and Jeff closed the meeting in prayer.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Camilla Fischer  
Secretary