



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, February 2, 2021

5:30 pm – via Zoom

### **Attendance**

**Board Members:** Donna Blaul (absent), Chad Caswell, Camilla Fischer, Mike Heidemann, Diane Horsager, Jay Olstad, Erin Persons, Barb Peterson, Josh Tuchscherer

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

### **Call to Order**

Mike called the meeting to order at 5:30 pm and Camilla led the board in devotions.

### **Agenda**

*Motion by Barb to approve the agenda with flexibility. Second by Jay. Motion passed.*

### **Approval of January 5, 2021 Meeting Minutes**

*Motion by Mike to approve the minutes of the January 5, 2021 meeting. Second by Josh. Motion passed.*

### **New Business**

- **Nominating Team Update**

Jay provided a brief update on the progress of the Nominating Team.

- **Campus Reopening Discussion**

Jeff led a discussion about reopening our campus for worship, Student Ministry, and funeral and memorial services. He has been in touch with several local churches that have been holding on-campus worship for months, practicing social distancing, wearing masks and cleaning between services, and none of them had a problem with the spread of the COVID-19 virus. Jeff and Jane have had several conversations with staff to think through critical issues such as equipment needs, staff and volunteer capacity, protocols and setting ministry priorities.

The board agreed a phased approach is best, and beginning in March, the campus will reopen for two worship services on Sunday, Student Ministry, and funeral and memorial services. Mission Outpost has continued serving people throughout most of the pandemic and will expand services as circumstances and volunteers allow. Staff offices will remain closed until further notice, following our Governor's orders asking that if staff can work from home that they should continue to do so. Worship services will continue to be available online. If infection rates rise dramatically because of the new variants, we may need to limit ministries or even close the campus again.

### **Reports**

- **Lead Pastor Report – Jeff**

Jeff's report focused on the reopening of our campus and the launch of the Get It dONE capital campaign.

- **Finance Director Report – Jane**

At the mid-point of the year offerings are \$220,000 below budget. Offerings for the rest of the year are budgeted about flat with the last 6 months of last fiscal year. There has been some cost savings with the building closed, but Jane still anticipates running a nearly \$120,000 net loss overall even if offerings meet budget through the end of the year.

Budget work is beginning for the 2021-22 fiscal year. We don't know any lingering change in giving patterns or attendance after the pandemic ends. We will have the cost of operating two buildings for nearly half of the year.

While we will likely have a small percentage of the Paycheck Protection Program funding left at year end, we will need to plan for our offerings covering all operating costs for the long term.

Total campaign giving through January 26 is \$7,023,402 for Phase 1, and \$875,142 has been contributed for Phase 2. Our current loan is \$6,085,978 and \$117,947 remains in the bank for construction expenses. An additional \$318,239 has been spent from the proceeds of the CLC building sale towards Phase 2 work, architect fees and the parking lot.

The Get It dONE capital campaign relaunched in January. Lead donor Zoom meetings were held over the last week and were well attended and well received. Lead gifts will be announced on February 7. This provides encouragement to the rest of the congregation to make their best gift. All others are asked to return their pledge by February 10 for the February 14 announcement of pledges to date.

A mailing will be sent in February to those who have connections with POP but are not members. That group includes Mission Outpost volunteers from outside of Prince of Peace, MOPS moms and CDLC parents who are not members at POP.

- **Construction Update – Jane**

Demolition work began on January 11 in the Fellowship Hall area, and that work is anticipated to take about one month. Sand infill is to be completed by mid-February to create a level surface throughout the Fellowship Hall area, kitchen, and Room 130. The Outpost, Dental Clinic and Childcare area are scheduled for completion mid-October.

*Motion by Chad to receive and file the written reports for February submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor. Second by Camilla. Motion passed.*

**Adjournment**

Mike adjourned the meeting at 6:45 pm and Chad closed the meeting in prayer.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Erin Persons  
Secretary