



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, January 5, 2021

5:30 pm – via Zoom

Attendance

Board Members: Donna Blaul, Chad Caswell (absent), Camilla Fischer, Mike Heidemann, Diane Horsager, Jay Olstad, Erin Persons, Barb Peterson, Josh Tuchscherer

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Mike called the meeting to order at 5:30 pm and led the board in devotions.

Agenda

Motion by Barb to approve the agenda with flexibility. Second by Josh. Motion passed.

Approval of December 1, 2020 Meeting Minutes

Motion by Diane to approve the minutes of the December 1, 2020 meeting. Second by Mike. Motion passed.

New Business

- **Nominating Team Update**

Jay reported the Nominating Team will hold their first meeting on January 7. Due to the resignation of Daena Parra, Nicole Dennis has agreed to serve Daena's remaining term.

Motion by Jay to affirm Nicole Dennis to serve a one-year term on the Nominating Team; second by Josh. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Jeff praised the incredible work of the staff team to make the holidays meaningful and celebratory even during a pandemic.

Jeff spent a significant amount of time in December conducting interviews for both the Digital Strategy and Church 2.0 initiatives. Jeff was energized by the engagement and excitement demonstrated in those interviews. Jeff's interviews with people who identify as "spiritual but not religious" were fascinating, and he looks forward to seeing the compiled data from fellow team members. From that data the team hopes to launch a few experiments to see what helps this demographic to deepen their spirituality as they define it.

The POP for Justice Team which consists of Jay, Erin, Chad and staff member Emily Hagen developed some core concepts for a Lenten worship series on racial justice. From that foundation Jeff developed a first draft of the series, which will be refined by both the Justice and Worship teams. The StuMin Team is working on the same themes in the month of March, providing some great synergy. Jeff is hopeful that some *Be the Bridge* groups will be launched out of this series to get some traction on racial justice.

- **Finance Director Report – Jane**

November offerings fell \$85,000 short of budget, and year to date we are \$138,000 short of projections, but close to even with last year. December and January offerings will be critical to be able to project out how the year may end. Some IRA gifts that would have been received in December are now being postponed to January because of changes in the tax law.

The Paycheck Protection Program loan was officially forgiven by the Small Business Administration and provided critical funding to pay staff in the last fiscal year and cover shortfalls in offering revenue the first half of this year.

We continue to monitor the 14-day caseload for COVID-19 in Dakota County, which was 109 as of December 24 and dropped to 73 this week. We set a threshold of 30 cases/10,000 residents in Dakota County; when cases rise above that level all worship and student ministry would be online only. We would remain closed until it fell below 30 for at least 2 consecutive weeks. Caseloads have been falling over the last 4 weeks, but the post-holiday numbers will be important to watch, along with the availability of the vaccine.

Total campaign giving through December 24 is \$7,017,134 for Phase 1, and \$803,227 has been contributed for Phase 2. Our current loan is \$6,085,978 and \$41,368 remains in the bank for construction expenses. An additional \$318,239 has been spent from the proceeds of the CLC building sale towards architect fees and the parking lot.

The Get It dONE capital campaign relaunches in January. The kickoff brochure was mailed to the congregation. A fly through video that our architects created, highlighting the Phase 2 work, along with the sanctuary renovation, will be shown in sections during worship services in the weeks leading up to pledge weekend. The vision brochure, cover letter and pledge cards are complete and ready for printing and assembly.

- **Construction Update – Jane**

The final sworn construction statement for Phase 2 at \$6,364,864 has been received and lines up exactly with the projections we received mid-November. This includes two alternates that were approved at the last meeting, including creating a new drive lane to the west of the warehouse being constructed and replacing the concrete sidewalk at the new Mission Outpost entrance. This statement includes \$239,000 in contingencies. Phase 2 will include completion of the Chapel, renovation of the lower-level triangle to the new Mission Outpost and Child Care area, and the completion of a 5,500 SF addition to the west of the Worship Center.

Demolition work will begin January 11 for the new Mission Outpost space. The Fellowship Hall floor will be infilled in early February, framing and rough ins for the mechanicals will begin in March. The warehouse work will not begin until the frost is out of the ground, likely mid-April. Substantial completion is scheduled for mid-October for the Mission Outpost, Child Care area and warehouse space. Work in the Chapel begins mid-January, with a projected mid-May completion date for the Chapel.

Motion by Mike to receive and file the written reports for January submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor. Second by Erin. Motion passed.

Adjournment

Mike adjourned the meeting at 6:30 pm and Jeff closed the meeting in prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Erin Persons
Secretary