



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, May 5, 2020

5:30 pm – via Zoom

Attendance

Board Members: Donna Blaul, Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Mike Heidemann, Jay Olstad, Erin Persons, Barb Peterson

Staff: Jeff Marian, Jane Victorey, Julie Klein

Guests: Marlys Herstad, Lance Odegard

Call to Order

Mike called the meeting to order at 5:30 pm and Jay led the Board in devotions.

Agenda

Motion by Joy to approve the agenda with flexibility; second by Erin. Motion passed.

Approval of April 7, 2020 Meeting Minutes

Motion by Chad to approve the minutes of the April 7, 2020 meetings; second by Diane.

Motion passed.

New Business

Marlys Herstad provided a report and recommendation on behalf of the Board Nominating Team which also includes Lance Odegard, Daena Parra, Drew Shaman, Taya Theis, Josh Wigley, and Chad Caswell and Jay Olstad as board liaisons.

Motion by Chad to accept the Board Nominating Team recommendation for three board candidates, Mike Heidemann, Diane Horsager and Josh Tuchscherer. Second by Camilla. Motion passed.

Chad lauded the team for their excellent work and Lance Odegard expressed his gratitude to serve on the team.

Jane presented the proposed 2020-2021 Prince of Peace budget. She noted the challenge to prepare a financial plan for the coming fiscal year in the midst of the COVID-19 pandemic. The hope is that regardless of what next year brings, that in 2021-22 we return to more normal times, at least in overall giving. This next year's budget preserves the ministry we do, even as we face uncertainty in our overall offering. This is a breakeven budget of \$4,006,620.

Motion by Mike to recommend approval of the \$4,006,620 Prince of Peace operating budget by the congregation at the annual meeting. Further move to approve the Changing Church Forum budget. Second by Joy. Motion passed.

The Board discussed multiple options for holding the annual congregational meeting in the midst of the COVID-19 pandemic and current Stay at Home order. Anticipating it would be unlikely for the congregation to gather in June, the Board settled on the option they believe would provide the best opportunity for the greatest number of members to participate safely. Annual meeting information and a link to vote electronically will be sent the first week of June to members via email. For members without an email listed in the database, information and paper ballots will be mailed. An informational forum will be held via Zoom on Monday, June 8. The annual congregational meeting will be opened during the 9:45am online worship service on Sunday, June 14, and will close during the worship service on Sunday, June 28. While it is possible that the Governor will allow us to hold onsite worship in June, the Board believes this process will more effectively accommodate the many people who will not yet feel safe in large public gatherings.

The Board discussed the recommendation to the Congregation to call Jason Kramme as a pastor. A special congregational meeting will be announced and held at a future time.

Motion by Chad to recommend to the Congregation to extend a Letter of Call to Jason Kramme as Pastor of Life-Long Spiritual Formation; second by Barb. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Staff transition teams are making plans and provisions for large group gatherings including worship, Family Ministry and Mission Outpost, ensuring a safe environment for the time we are able to gather in person again. Planning also includes how we continue online worship and other virtual ministry moving forward.

Congregational calls have been well-received and are giving us a window into what our congregation is thinking and feeling during this pandemic crisis.

The Engage Bible Study will conclude a successful semester online in mid-May. For the summer, the pastoral team has decided to implement something called “One Thing”. Each Monday in rotation the pastors will write a blog post including one thing they are grateful for, one thing they are learning and one devotional thought/insight that is forming/challenging them. On Wednesday of that week they will provide a 10-15 minute video that expands on that devotional thought or insight.

Every Tuesday morning Jeff has enjoyed reading stories to our preschool kids on Facebook Live which has included people of all ages. The average viewership is 500.

Jeff continues to have conversation with the staff leadership team around some strategic core issues as we navigate the changing landscape presented by the pandemic.

- **Finance Director Report – Jane**

April offering numbers are \$43,000 better than budget. Year to date offerings are now about \$95,000 below budget.

Prince of Peace received Payment Protection Plan (PPP) funding through the CARES Act. This support extends our reserves and allows us to weather a downturn longer. We are able to continue salaries for all of our staff for the 2019-2020 fiscal year, even for those who are unable to work remotely.

Total expenses paid for Phase 1 construction is \$12,820,896 with only a \$31,500 furniture order left to pay, plus loan interest through December. The original budget was \$13,596,905 and estimated final complete Phase 1 expenses are \$13,140,000, or \$457,000 below budget. This also includes all capital campaign costs, legal fees and other soft costs.

Total campaign giving through April 22 is \$6,944,960 for Phase 1, and \$578,812 has been contributed for Phase 2. We have already paid an additional \$300,863 in expenses for Phase 2. The Get It dONE Capital Campaign has been suspended. We will need to wait to gauge the impact of the public health emergency, as well as the economic fallout from the COVID-19 virus before resuming fundraising. In the interim, we will continue to promote One Church giving on our website, and we continue to receive online gifts to it.

Linda Freeding has announced her retirement from CDLC preschool after 21 years.

- **Construction Update**

We received formal approval from Ebenezer to lower the berm on the north end of our parking lot on McAndrews Rd. This will give greater visibility from the traffic on that road. This will likely be completed by mid-May. The excavation of our main parking lot, demolition of the islands, new connections to the storm sewers, new base material, new asphalt and the replacement of the light poles should be completed by the end of June.

The Board entered closed session at 7:15 pm to discuss construction items and the Christian Life Center, and resumed regular session at 7:40 pm.

Motion by Joy to receive and file the written reports for May submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Erin. Motion passed.

Adjournment

Mike adjourned the meeting at 7:40 pm and closed the meeting in prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Erin Persons
Secretary