



BOARD OF DIRECTOR'S MEETING MINUTES
Tuesday, March 3, 2020
5:30 pm – Conf Room 200 B|C

Attendance

Board Members: Donna Blaul, Diane Burrow, Joy Englund (absent), Chad Caswell, Camilla Fischer,
Mike Heidemann, Jay Olstad, Erin Persons, Barb Peterson
Staff: Jeff Marian, Jane Victorey, Julie Klein, Dana Becker

Call to Order

Mike called the meeting to order at 5:35 pm and Donna led the Board in devotions.

Agenda

Motion by Erin to approve the agenda with flexibility; second by Jay. Motion passed.

Approval of February 4 and February 16, 2020 Meeting Minutes

*Motion by Barb to approve the minutes of the February 4 and 16, 2020 meetings;
second by Mike.
Motion passed.*

New Business

The board will meet with Saint Paul Area Synod Bishop Patricia Lull on March 11 to discuss their role and process as a call committee as they consider Jason Kramme, Director of Family Ministry, for call as Pastor of Life-Long Spiritual Formation. A call committee interview with Jason has been set for March 17. If Jason is recommended to the congregation for call, a special congregational meeting will be announced and a vote held later this spring.

Chad provided a Nominating Team update. Three board terms expire June 30. The board application deadline closed February 29, and six applications were received. The Nominating Team will convene in March and begin scheduling interviews with candidates in April.

Reports

- **Lead Pastor Report – Jeff**
Mark Slaughter planned and executed an outstanding retreat for those involved in the leadership of our worship life. purpose of the retreat was to refresh and evaluate our planning processes, and dream about worship in the future.

Our staff leadership team continues to discuss issues of security. Facilities Director Kurt Oestreich and one of our disciples attended a seminar specific to church security and brought back lots of information. Jeff will meet in early March with one of our disciples who is a retired Burnsville Police officer to gauge her interest in helping us establish some protocols.

The leadership team has recently engaged in conversation about the potential impact of the coronavirus. How would we respond if there is an outbreak in our area? How would we continue to do ministry if meeting together in large groups became ill-advised or even illegal for a time? In a worst-case scenario, how would we do pastoral care and funerals? The team will provide recommendations to form a coordinated plan.

- **Finance Director Report – Jane**

January offerings came in about \$40,000 short of budget, and year to date our offering is down \$210,000 from budget and \$161,000 below last year to date. At least \$90,000 of the year to date shortfall is from giving that switched from Mission and Ministry to the One Church campaign. Preliminary February offerings are better than budget and overall net revenue is still positive.

The informational packets for the Get It dONE campaign are being assembled for distribution the last two weekends in March. The worship team will be addressing the capital campaign during March and April. A forum will be held on April 19, pledge forms will go out in April and the commitment weekend is May 2/3.

Our church management software conversion begins on Monday, March 2, with implementation of the system complete by March 9. We will continue to run both systems through the end of the fiscal year to be able to compare and verify reporting accuracy, and to have one system with detail for our auditors. The Foundation provided a grant to cover the cost of conversion and training, as well as a grant to replace the rest of our Windows 7 computers that are no longer supported.

- **Construction Update**

The February construction billing was \$219,018, which was paid with funds on hand. Our current debt remains at \$6,085,958. We have \$582,268 in funds available as of 1/31. Interest paid to date through January is \$107,833.

The Mission Investment Fund loan committee has extended our construction borrowing period to December 2020. This provides us capacity to move ahead with Phase 2 while waiting for the CLC building to sell or lease.

The final furniture order is being placed this week for \$63,000. The funding comes from specific restricted funds gifts, along with furnishings budgeted in the construction costs. The top priority is to furnish the areas around the fireplaces, at the front door, and the lounge area off the Community Room. Some of the desired furniture is being postponed

until we have all final costs in on Phase 1 and determine remaining capacity.

Construction drawings are complete for the Chapel and bids are due back at the end of this week. The parking lot is also out to bid.

Motion by Diane to receive and file the written reports for March submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Jay. Motion passed.

Adjournment

Mike adjourned the meeting at 7:00 pm and Jeff closed the meeting in prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Erin Persons
Secretary