



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, April 2, 2019

5:30 pm

Christian Life Center – Room 200

### **Attendance**

**Board Members:** Missy Albachten, Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Dan Fouberg (absent), Mike Heidemann, Erin Persons, Barb Peterson

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

### **Call to Order**

Mike called the meeting to order at 5:30 pm and Joy led the board in devotions.

### **Agenda**

*Motion by Joy to approve the agenda with flexibility; second by Diane. Motion passed.*

### **Approval of March 5 and March 18, 2019 Meeting Minutes**

*Motion by Barb to approve the minutes of the March 5 and March 18, 2019 meeting; second by Mike. Motion passed.*

### **New Business**

- **Canoeing the Mountains – Study 5 / Ch. 12&13**  
Pastor Jeff led the Board in continued discussion of *Canoeing the Mountains* by Tod Bolsinger, which focuses on transformational church leadership in uncharted territory.
- **Nominating Team Update**  
Diane provided an update on behalf of the Nominating Team. There are seven potential candidates for the board. The Nominating Team will interview the potential candidates in mid to late April and will make their recommendation for the three open positions for 2019/2020 at the May board meeting.
- **Review Draft Budget**  
Jane distributed a draft of the proposed 2019/20 budget for review and questions.

### **Reports**

- **Lead Pastor Report – Jeff**  
The emergency homeless shelter has now moved from Prince of Peace to Easter Lutheran in Eagan. Jeff invited one of the Matrix staff members to a weekly staff chapel time in March to talk about homelessness in Dakota County and what we can learn from our experience. Eric Elton is scheduling a meeting with Matrix to do a high level debrief to better prepare us for potential future temporary winter housing.

In March Jeff led the leadership team in an exercise around the problem that the majority of our disciples do not have a daily devotional life. In addition, the staff has established a habit of beginning meetings with sharing what they hear in their daily devotions. Jeff continues to work with the staff team to bring clarity around what is a devotional life, why it matters and what we hope a devotional life will do for our disciples.

Board members had an opportunity in March to meet Jim Merhaut, a consultant from Vibrant Faith Ministries and our coach for the Creating a Culture of Calling (C3) initiative. During his visit, Jim attended all four worship services, and met with both our C3 Team - Mark Slaughter, Jason Kramme, Sandy Rothschilder and Mary Carroll -

and members of our weekend and WoW worship planning teams. The C3 Team is in the process of gathering surveys. The data will be analyzed and decisions made about what we want to work on. In addition, Jim gave some helpful ideas about further imbedding calling into our worship planning.

Vibrant Faith Ministries is also the consulting group the board selected to guide us in our adaptive planning process for the future. Jim provided a basic profile of potential team members, and Jeff will work with the board to begin recruitment of a small leadership team to help guide the work to begin in May.

- **Finance Director Report – Jane**

Offerings in February were \$45,500 better than budget and we are now completely caught up for the fiscal year. A few weekends had particularly low offerings, but many people caught up by giving by mail and electronically. Jane projects that March – June will run short on regular offerings by \$52,000 total because of some early giving, along with our trend the rest of the year for regular giving. Jane has adjusted for timing of expenses, and additional \$8,000+ for snow plowing due in March, and we now project an operating deficit of about \$6,000 by year end.

*Motion by Missy to approve resolution to open an investment account with Invesco to accept donations by transfer of securities; second by Joy. Motion passed.*

The board briefly discussed the open position for Human Resources specialist.

### **Construction Update**

We were informed in March there will be changes in business ownership for our contractor. Jane discussed with our attorney and he will review the assignment of our current contract to the new company. Jane will request a quote on a performance bond for the rest of the work. Our attorney will request that both the parent company of Wenck and the new firm assume liability for the work to date and completion of the project.

Because of the lost time on our construction because of winter weather conditions we have no more capacity for lost days. We are still tracking to move into new space near the end of August, but the final finishes and punch list items may not be complete until the beginning of October. The roofing on the 1982 addition is just wrapping up. Window installation will begin when the final weather barrier is complete. Concrete topping continues to be poured on the precast material on the first and second floor, and interior framing will begin in the new community room.

Total construction costs to date are \$5,282,473, campaign and soft costs are \$113,743. Of the construction expenses, \$178,000 is for escrows paid to the city that will be returned within one year of the end of construction.

Total campaign giving to date is \$5,351,540.

The board went into closed session at 7:10 pm and resumed regular session at 7:20 pm.

*Motion by Missy to receive and file the written reports for April submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Chad. Motion passed.*

### **Adjournment**

Mike adjourned the meeting at 7:35 pm and closed in prayer.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Missy Albachten  
Secretary