



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, March 5, 2019

5:30 pm

Christian Life Center – Room 200

### **Attendance**

**Board Members:** Missy Albachten, Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Dan Fouberg, Mike Heidemann, Erin Persons, Barb Peterson

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

**Guests:** Polly Bergerson, Jean Roberts, Marlene Robertson, Gene Schultz

### **Call to Order**

Mike called the meeting to order at 5:30 pm and Chad led the board in devotions.

### **Agenda**

*Motion by Dan to approve the agenda with flexibility; second by Missy. Motion passed.*

### **Approval of February 5, 2019 Meeting Minutes**

*Motion by Diane to approve the minutes of the February 5, 2019 meeting; second by Erin.*

*Motion passed.*

### **New Business**

- **Constitution and Bylaws Update**

Members of the Constitution and Bylaws Committee – Polly Bergerson, Jean Roberts, Gene Schultz and Erin Persons – presented and reviewed their work on proposed changes to the Prince of Peace Constitution and Bylaws. The board will schedule a special meeting to further review the proposed changes for presentation to the congregation.

- **Canoeing the Mountains – Study 4**

Pastor Jeff led the Board in continued discussion of *Canoeing the Mountains* by Tod Bolsinger. The discussion on Study 4 questions focused on adaptive leadership.

- **Nominating Team Update**

Diane provided an update on behalf of the Nominations Team.

### **Reports**

- **Lead Pastor Report – Jeff**

Feed My Starving Children was held at Berean Baptist in early February and despite the weather challenges, it was a successful event. We are still short of our support goal, but FMSC is grateful for whatever we can contribute.

Prince of Peace agreed to serve as the emergency shelter site for Dakota County in partnership with Matrix Housing Services. Initially we were scheduled through the end of March, but Easter Lutheran in Eagan has agreed to cover the last half of March. A Matrix staff member will join Jeff in leading staff chapel in later March to help us process some of the things we are learning through this experience. These learnings will be important as we live into our vision of providing hope and wholeness for children, seniors and people in poverty.

The first worship series of 2019, entitled “Called”, has been an extension of the Creating a Culture of Calling (C3) initiative that we are doing with 23 other churches across the country through Vibrant Faith Ministries. Jeff has received lots of positive feedback, including strong positive feedback from adults who are leading StuMin small groups.

Our Lenten series – 40 Days of Transformation—is also connected to the C3 initiative. Our Transformed Series from last year was adapted from Saddleback Church in California, and included a workbook with devotions and small group resources. This year we produced our own series, including our own workbook and video resource for small groups. This was a huge undertaking and our staff team has done a phenomenal job of putting it all together.

Jason Kramme’s internship begins this month, and is structured: half-time in his current role as Director of Family Ministry, quarter time at Prince of Peace in Senior Care under Kari Snyder’s supervision, and quarter time at St. Luke’s in Cottage Grove in worship. Jeff will serve as Jason’s primary supervisor, but an Internship Team comprised of Prince of Peace and St. Luke members will provide Jason with feedback throughout his internship year.

- **Finance Director Report – Jane**

Offerings in January are \$71,900 better than budget, and closed the gap on our offering shortfall to \$45,000 below budget. February is looking better than budget so far on the strength of some earlier than anticipated stock giving, though the weekend offerings have been low. Jane continues to project an operating deficit projected of just under \$50,000 by year end. This does not include the \$132,000 capacity in our budget (\$77,000 year to date) and the annual parking lease revenue of \$118,000, both of which are additional cash flow this year.

We have received commitments from 804 households for the One Church campaign. Commitments to date are \$6.84M. There are 1,004 families now participating in the campaign – with either pledges and/or giving to the campaign. Total campaign giving to date is \$5,229,699.

Associated Trust is our 403b plan administrator and they drafted an Investment Policy Statement to use as a guideline for our committee as we work with Associated on investment decisions. The 403b committee has reviewed this draft.

*Motion by Joy to approve the 403b Investment Policy Statement; second by Chad. Motion passed.*

We continue to evaluate opportunities for development of our Christian Life Center parcel, in addition to our leasing or selling options. Jeff and Jane recently met with the City of Burnsville staff to confirm zoning and discuss options for development of the Christian Life Center property.

Prince of Peace has been asked by our chartered MOPS (Mothers of Preschoolers) groups to approve the solicitation of gifts through donationmatch.com for MOPS fundraising. They would use the Prince of Peace tax ID number. While MOPS International has an EIN, local groups must use their sponsoring organization’s EIN.

*Motion by Mike to approve use of Prince of Peace EIN for MOPS fundraising through donationmatch.com. Second by Dan. Motion passed.*

### **Construction Update**

We experienced very challenging weather conditions with the cold, snow and ice since the beginning of January. These conditions impacted the ability of some of our construction subcontractors to safely work and we have used up the entire weather contingency that had been built into the construction schedule. We are monitoring the construction progress closely for any potential delays in opening on Labor Day weekend, and our contractors are all working to still meet that schedule. Roofing has been completed on the new addition. The exterior wall framing was completed in March, along with sealing the window openings with poly so that the new addition area could be heated for continuing interior work. Topping has been poured on the precast flooring, allowing extension of ductwork and electrical work into the new addition, and framing crews to begin work on the new community room.

Our April schedule includes roof replacement for the 1982 renovated area, window installation and completion of interior framing for both the new and renovated areas. April will also be the start of interior walls and taping, as well as the beginning of the elevator installation and construction of our new grand staircase. New kitchen equipment has been selected and we've evaluated the equipment that can be reused from our existing kitchen

*Motion by Diane to receive and file the written reports for February and March submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Mike. Motion passed.*

**Adjournment**

Mike adjourned the meeting at 7:30 pm and Jeff closed in prayer.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Missy Albachten  
Secretary