



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, September 3, 2019

5:30 pm

Christian Life Center – Room 200

Attendance

Board Members: Donna Blaul, Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Mike Heidemann, Jay Olstad, Erin Persons, Barb Peterson

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Mike called the meeting to order at 5:35 pm and Erin led the Board in devotions.

Agenda

Motion by Barb to approve the agenda with flexibility; second by Diane. Motion passed.

Approval of August 13, 2019 Meeting Minutes

Motion by Chad to approve the minutes of the August 13, 2019 meeting; second by Erin.

Motion passed.

New Business

Motion by Mike to approve Chad Caswell and Jay Olstad to serve as board liaisons on the Nominating Committee; second by Diane. Motion passed.

- **Lead Pastor Report – Jeff**

For most of August Pastor Jeff and Nancy were traveling with over 40 people from Prince of Peace and Peace Lutheran in Gahanna, Ohio, tracing St. Paul's second missionary journey through Greece and Turkey including Athens, Thessaloniki, Philippi, Patmos, Crete, Corinth, Ephesus, Neapolis and Berea. Jeff noted it was stunningly beautiful, incredibly informative and deeply faith-building, and he has a new appreciation for the missionary work that Paul did - the arduous nature of his travels and the daunting task of proclaiming a radical message in a culture steeped in paganism.

At their last meeting, the Church 2.0 Team narrowed the issues about which we need clarity before starting work with unchurched persons. For many reasons, understanding the biblical foundation of our work rose to the top. This foundation answers both the "why" and in some cases the "how" of our work together.

Jeff will meet this week with the pastoral team to discuss and formulate a response to the Evangelical Lutheran Church in America (ELCA) resolution that was passed at the August Churchwide Assembly to declare the ELCA a "Sanctuary Denomination". They will also decide the most effective way of disseminating the information to our congregation.

Jeff provided an update on Jason Kramme's internship and next steps for ordination.

- **Finance Director Report – Jane**

The new fiscal year kicked off with July offerings ahead of budget by nearly \$23,000, however August offerings have been light on weekends, so we will likely flatten out to near budget year to date. Expenses are also better than budget for July.

Our 13th construction bill (\$1,080,501) was paid in August, with \$250,000 of it financed from cash on hand. Our new loan balance is \$4,158,631

Total construction costs through July are \$9,571,017, campaign and soft costs are \$115,222. Of the construction expenses, \$178,000 is for escrows paid to the city that will be returned within 1 year of the end of construction. Total campaign giving through July is \$5,935,369.

Jane received the projected final cost from Wenck Construction, and they believe that we will come in approximately \$625,000 under budget on this phase, and they are still carrying \$95,000 in contingency which might also be savings to us. The total guaranteed maximum price from Wenck was \$11,513,205, and they believe those final costs will be \$10,888,500. Jane reviewed the savings and up to \$130,000 of the itemized savings may be deferred costs for the Chapel construction. If those are costs we will incur for later phases, then we are still at about \$500,000 below construction budget.

Registration for the 2019-2020 school year is at 99 students taking 165 slots, which is about 75% of last year's enrollment. Jane presented an amended budget to the Board with Child Development and Learning Center (CDLC) enrollment changes reflected. There was also a small change in benevolence distribution, with the bake sale proceeds supporting Women's Ministry activities vs. being in the general budget.

Motion by Joy to approve the amended budget for 2019-2020; second by Chad. Motion passed.

Our 2020 stewardship appeal begins in November with commitment weekend scheduled for November 16/17. The proposed theme will likely be "Your Giving Matters", along with an emphasis on the joy of giving. Online pledging will be ready to go by the beginning of November. Last year we had 685 pledges out of approximately 2600 families receiving the stewardship mailing. This includes 260 families who didn't return a stewardship commitment but give electronically. 1242 families made a recordable donation for mission and ministry in the 2018-19 fiscal year.

The real estate committee selected CBRE as a broker for our Christian Life Center building, and the brokers' agreement was recently signed.

- **Construction Update**

A great team of volunteers showed up on August 26 to move boxes and furniture from the Christian Life Center to new offices in the Worship Center. We had anticipated this being a 3 to 4-day process. Many more showed up than anticipated on Monday morning, and the second-floor offices were completely moved in before the Monday afternoon shift was even scheduled to be complete. Staff spent the next couple of days getting boxes unpacked and furniture arranged. The computer network was moved the prior week, and the new phone system was also installed at that time. The move went well because of so much advanced planning.

The first-floor office/meeting space construction is expected to be complete soon which will allow family ministry staff and some admin/communications staff to move into their new space.

Work continues at the front entrance. The preschool area was also not complete as early as had been anticipated, so parents and preschool children will need to enter through the north door (at the playground) until work is complete at the new entrance. Classes begin on September 9.

Parking lot specs are nearly complete, but it is unlikely that we will be able to bid the project yet this fall. More significant patching work may need to be done to keep the lot safe over the winter. The lightbox in the main entryway continues to be an issue. The design has not been completely finalized, so the glass has not yet been ordered. That's a 5-6 week process to procure and install the glass.

Motion by Barb to receive and file the written reports for September submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Joy. Motion passed.

Adjournment

Mike adjourned the meeting at 7:35 pm and the board closed in prayer.

Respectfully submitted,

Julie Klein
Recording Secretary

Erin Persons
Secretary