



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, December 4, 2018

5:30 pm

CLC Room 200

Attendance

Board Members: Missy Albachten, Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Dan Fouberg, Mike Heidemann, Erin Persons (absent) Barb Peterson

Staff: Jeff Marian, Jane Victorey, Julie Klein

Guest: Bill Newton

Call to Order

Mike called the meeting to order at 5:35 pm and Jeff provided devotions.

Agenda

Motion by Dan to approve the agenda with flexibility; second by Diane. Motion passed.

Approval of November 6, 2018 Meeting Minutes

Motion by Barb to approve the minutes of the November 6, 2018 meeting; second by Mike.

Motion passed.

New Business

- **Update on Constitution and Bylaws**

Bill Newton provided a brief update on the work of the Constitution and Bylaws Committee.

- **Canoeing the Mountains – Part 1**

The Board committed to the reading the book – *Canoeing the Mountains* by Tod Bolsinger – a resource Jeff recommended on reimagining effective church leadership in a rapidly changing world, and will dedicate a portion of monthly meetings for discussion on strategically moving forward. Jeff led the Board in a study of part one of the book. Church staff will also have an opportunity to participate in a book study beginning in January.

- **Special Congregational Meeting Results**

The congregation overwhelmingly voted to give authority to the Board to negotiate the lease or sale of the building. There were 691 votes: 656 yes, 29 no and 6 abstained.

Motion by Joy to accept voting results of the special congregational meeting on November 14, 17 & 18; second by Missy. Motion passed.

- **Men's / Women's Ministries Budgets**

Jane led discussion on the history of Men's and Women's ministry budgets, sources of funding and current fund balances. Men's Ministry was particularly impacted this year by the change in distribution from the Mega Sale, but they were able to take advantage of other funding available to meet this year's needs. The recommendation is to continue to work with Men's Ministry on their annual budget, their planned fundraising and any further support needed from the operating budget.

- **Prince of Peace Benevolence**

Jane provided a list of out-church benevolence from Prince of Peace across all ministry areas for last fiscal year. Consensus from the Board is for the various ministry areas to allocate benevolence so long as the funds have been budgeted. Any major changes in funding or new fundraising would come to the Board for discussion.

- **Next Capital Campaign**

The Board briefly discussed the next capital campaign, tentatively proposed for January 2020.

- **Nominating Committee Report**

Diane provided an update of the work of the Nominating Committee which had their first meeting. The process is in place to begin actively recruiting church members to consider serving on the board.

Reports

- **Lead Pastor Report – Jeff**

Jeff continues to work with the Saint Paul Area Synod Bishop to structure a seminary internship that might allow Jason Kramme to continue his role on our staff.

- **Finance Director Report – Jane**

Offerings caught up about \$40,000 from our year-to-date shortfall and are now \$54,000 short of budget. Jane anticipates a little more catch up through stock gifts. Attendance continues to be down from last year, about 6% over the last 8 weeks. Expenses continue better than budget, with salaries and benefits below budget, and most ministry areas running a little better than budget in expenses. There is also \$132,000 capacity built into the budget this year for future debt. Parking lease revenue of \$49,215 is additional cash flow year-to-date.

Commitment weekend was Nov 17/18 and we have received 308 commitments for 2019 to date. Overall these commitments so far are 6.5% higher than 2017 from those who pledged both years. There are significantly more people choosing online pledging. We also had a specific mailing for those with little or no giving record. Those families were invited into a 7 week challenge of giving, and 4 responses have been received from that group.

Capital campaign commitments from 750 households have been received. Commitments to date are \$6.86M. There are 934 families now participating in the One Church campaign – with either pledges and/or giving to the campaign. Total campaign giving to date is \$4,837,333.

Motion by Joy to accept the 2019 Housing Allowance on file by December 31, 2018 for Pastors Paul Gauche, Jeff Marian, Sandy Rothschiller and Mark Slaughter; second by Mike. Motion passed.

Construction Update

Kurt Oestreich and Jane meet semi-weekly with the construction project manager, project superintendent and subcontractors. Time in excavation work was lost this fall because of heavy rains and difficulty in scheduling concrete work with the labor shortage. Setting of steel is running ahead of schedule and project completion is still anticipated by Labor Day. Steel should be complete by the end of December, framing of exterior walls will start and the roof will be replaced on the 1982 addition and installed on the new construction.

Motion by Missy to receive and file the written reports for December submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Diane. Motion passed.

The Board entered executive session at 7:05 pm and resumed regular session at 7:30 pm.

Adjournment

Mike adjourned and ended the meeting in prayer at 8:05 pm.

Respectfully submitted,

Julie Klein
Recording Secretary

Missy Albachten
Secretary