



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, January 8, 2019

5:00 pm

Old Chicago – Apple Valley

### **Attendance**

**Board Members:** Missy Albachten (absent), Diane Burrow, Joy Englund, Chad Caswell, Camilla Fischer, Dan Fouberg, Mike Heidemann, Erin Persons, Barb Peterson

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

### **Call to Order**

Mike called the meeting to order at 5:00 pm and Joy opened the meeting with prayer.

### **Agenda**

*Motion by Joy to approve the agenda with flexibility; second by Diane. Motion passed.*

### **Approval of December 4, 2018 Meeting Minutes**

*Motion by Erin to approve the minutes of the December 4, 2018 meeting; second by Mike.*

*Motion passed.*

### **New Business**

- **Canoeing the Mountains – Part 2**

Pastor Jeff led the Board in continued discussion of *Canoeing the Mountains* by Tod Bolsinger, a book on reimagining effective church leadership in a rapidly changing world. The discussion focused Study 2 questions – how the world and the church in general have changed.

### **Reports**

- **Lead Pastor Report – Jeff**

It is anticipated that Jason Kramme's pastoral internship program will begin in March for one year. This is a requirement for ordination in the ELCA. Jason will move to half-time in his current role as Family Ministry Director, quarter-time in Spiritual Care with supervision by Sandy Rothschilder, and a quarter-time with another area church.

Pastor Paul Gauche and Nancy Lee are currently in Charlottesville with family on their first leg of Paul's three month sabbatical. Paul's responsibilities will be covered by both staff and volunteers. To ensure that pastoral care needs are met and that our staff isn't stretched too thin, Pastor Sandy has hired Jen Cockerill to provide one day of on-call per week while Paul is absent. Jen already takes one weekend monthly on-call as a volunteer, but this position is being paid from money made available through the Lilly Grant that is funding Paul's sabbatical.

- **Finance Director Report – Jane**

Offerings in November were \$43,000 behind projections and year to date are \$97,000 short of budget. Stock and major gifts are ahead of projections through the end of November. Expenses are running better than budget. Unless offerings catch up in December we could run a net deficit of up to \$60,000. We do have \$132,000 capacity built in our budget (\$55,000 year to date), and have \$118,800 in parking lease revenue that is not in our operating budget (\$49,215 to date). These two items provide enough cash flow this year to cover our shortfall, but will be needed next fiscal year to pay on our debt.

A total of 369 mission and ministry stewardship commitments for 2019 have been received to date, totaling \$1,417,000. There are an additional 276 families who give electronically but have not returned a pledge, for a total of 645 with some kind of commitment for next year. This is on par with pledging to date for 2016, but about 10% below the number of pledges made for 2017 at this point. We did not have a pledge appeal for 2018. Significantly more people are choosing online pledging. A pledge reminder letter will be mailed on December 27, and a reminder will be included in the mid-year financial report.

Of the hard copy pledges we've received, 305 were from those who pledged in both 2017 and 2019; 158 families increased their pledge, 102 have no change, and 45 decreased. There are 223 families who pledged for 2017 that have not yet responded this year, and 45 families who pledged for 2019 and not for 2017. Of those who pledged for both years, the average increase is just under 6%.

One Church capital campaign commitments from 804 households have been received. Commitments to date are \$6.84M. There are 997 families now participating in the One Church campaign – with either pledges and/or giving to the campaign.

Total campaign giving to date is \$4,911,759.

Veronica Barnas, our Human Resources Specialist has resigned her position as of the end of January. She accepted a full time position with Walker Methodist, and will begin her new role at less than full time on January 2 and will work reduced hours at Prince of Peace through January 31. We wish her well as she has the opportunity to share her talents in an expanded role.

- **Construction Update**

Work continues on schedule. Some areas of the project experienced delays and they were able to make up lost time with other contractors able to get work done sooner. We are still anticipating a Labor Day completion.

*Motion by Barb to receive and file the written reports or January submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Dan. Motion passed.*

## **Adjournment**

Mike adjourned the meeting and ended in prayer at 6:00 pm.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Missy Albachten  
Secretary