



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, May 1, 2018

5:30 pm

CLC Room 200

### **Attendance**

**Board Members:** Missy Albachten, Diane Burrow, Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger, Pat Theis

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

**Guest:** Marlys Herstad

### **Call to Order**

Dan called the meeting to order at 5:35 pm and Diane opened the meeting with prayer.

### **Agenda**

*Motion by Phil to approve the agenda with flexibility; second by Missy. Motion passed.*

### **Approval of March 6, 2018 Meeting Minutes**

*Motion by Missy to approve the minutes of the March 6, 2018 meeting; second by Joy.*

*Motion passed.*

### **Reports**

- **Lead Pastor Report – Jeff**

In early April Mark Slaughter, Sandy Rothschilder, Jason Kramme and Jeff traveled to Baltimore for the first of three convocations with Vibrant Faith Ministries and 23 other congregational teams from around the country. The purpose of this Lilly grant process is to help instill a culture in our congregations around calling/vocation in the broadest sense, connecting the various “work” which God has given each of us to do within God’s larger story. The content of the conference was great, and it helped to provide next steps before the next convocation in June. Two congregational members have been added to the team, one a senior and one a student. The process also includes regular connection with a Vibrant Faith Coach to keep the team focused and moving forward.

Jeff is continuing work on a ministry scorecard to provide some definitive ways to measure progress on traction on our core metrics. He is working with his direct reports to discuss ways in which their goals align to support and impact these core metrics.

16 families have joined Prince of Peace in less than two months through our new online process. We have received great feedback on the process, along with some helpful suggestions for improvement. Jeff has also had good success connecting face-to-face with new members primarily through a follow up e-mail. Jeff continues to be amazed and delighted by the quality of the people God brings our way, the number of young adults who are joining, and the depth of their praise for and excitement about Prince of Peace.

- **Finance Director Report – Jane**

Offerings, including stock gifts continue better than budget, with a current positive variance of \$45,000. Adjusting for December gifts that were received in lieu of ongoing monthly giving, an early gift from a charitable foundation, along with cancellation of services one weekend in April, Jane still projects year end offerings to come in close to budget.

Jeff worked with the pastoral staff on worship themes for fall, and stewardship themes will begin the last weekend of October. The finance and communication staffs are working on timing of pledge cards and communication pieces.

Jane presented the proposed 2018-2019 Prince of Peace budget. This is a breakeven budget at \$3,939,017.

*Motion by Joy and second by Mike to recommend approval of the Prince of Peace operating budget by the congregation at the annual meeting. Further move to approve the capital and Changing Church budgets. Motion passed.*

- **Capital Campaign Update**

We have received commitment cards from 717 households. Commitments to date are \$5,682,196. There are 866 families now participating in the One Church campaign – with either pledges and/or giving to the campaign.

Total campaign giving to date is \$3,191,085. This is 56% of total pledges in the first year of the campaign, a remarkable response!

- **Land/Building Update**

Cuningham Group has been working diligently to get the construction drawings updated with the latest building layout. They are working with mechanical engineers on changes in HVAC systems to compensate for the different layout and area functions, along with the structural engineering on changes that go with placement of rooftop units and venting. They are also working on the technology changes with placement of information screens and streaming.

Documentation should be complete by May 14 so that our project can go out to bid. We would have the guaranteed maximum price in early June for Board action on construction and scope. If a project is approved, demolition and excavation would commence mid-July. We have discussed the communications of a groundbreaking ceremony, which is now penciled in for June 23/24.

*Motion by Phil to receive and file the written reports for May submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Joy. Motion passed.*

## **New Business**

- **Board Nomination Team Report**

Marlys Herstad provided a report in closed session on behalf of the Board Nomination Team which also includes Jen Cockerill, Rich Mavis, Josh Wigley, and Gene Mickelson.

*Motion made by Missy to accept the Board Nomination Team recommendation for three board candidates, Chad Caswell, Erin Persons and Barb Peterson. Second by Camilla. Motion passed.*

- **Sabbatical Policy**

Phil provided an update regarding sabbatical policy and a draft proposal will be provided for the June Board meeting.

- **Executive Staff Evaluations**

Camilla and Gene met with Jeff and Jane on May 1 to process their self-review and staff evaluations.

**Adjournment**

Dan adjourned the meeting at 8:05 pm.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Missy Albachten  
Secretary