



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, March 6, 2018

5:30 pm

CLC Room 200

Attendance

Board Members: Missy Albachten, Diane Burrow, Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger, Pat Theis (absent)

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Dan called the meeting to order at 5:35 pm and Diane opened the meeting with prayer.

Agenda

Motion by Phil to approve the agenda with flexibility; second by Missy. Motion passed.

Approval of February 6, 2018 Meeting Minutes

Motion by Diane to approve the minutes of the February 6, 2018 meeting; second by Gene. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Our new online membership process is now live and can be accessed from our website at <http://popmn.org/about/join/>. Five families have joined since it was introduced two weeks ago. Jeff noted that one of his goals for 2018 is to have at least 40 face-to-face meetings with disciples at Prince of Peace whom he doesn't yet know, or at least don't know well, and has recently created an invitation to distribute. His purpose is to get to know more people and learn from their perspective what's working at Prince of Peace and what we could be doing differently/better.

Jeff has been in conversation with one of our disciples with a marketing background about designing a digital marketing plan for Prince of Peace. They will be working with team to define our brand, our target audience and our desired outcomes.

"Story Forward" is the name of the intercultural intelligence series that we will be piloting at Prince of Peace in coordination with Luther Seminary. Our Foundation Board recently approved a grant to make this initial series more financially feasible for all attendees. Dates have been set for the pilot: October 9, 16 & 30.

- **Finance Director Report – Jane**

Offerings in January appear to be short by \$44,000, but \$43,000 of the additional gifts received in December were for January giving. We had nearly \$20,000 in December gifts that were received in lieu of ongoing monthly giving from January through June, or about \$3,000 per month. An additional \$58,000 in December giving was meant for the next fiscal year, and that has been posted as prepaid income. It will

post next year as December income so that numbers aren't skewed from year to year. These gifts were in response to the tax law changes.

Budget work is in progress with first draft numbers due from ministry areas by March 5. Jane originally projected benefits, with an 8% increase, but just learned that similar benefits next year will rise by 17%. The increase would take effect in December with our plan renewal. Jane and Veronica Barnas, Human Resources specialist, are evaluating options that would keep our plans more affordable, without sacrificing coverage for our staff.

- **Capital Campaign Update**

We have received commitment cards from 710 households. Commitments to date are \$5,602,514. There are 877 families now participating in the One Church campaign – with either pledges and/or giving to the campaign.

Total campaign giving to date is \$2,941,418, just 10 months into the three year campaign.

- **Land/Building Update**

Construction numbers came in higher than anticipated by Wenck or Cuningham Group, and they are working together on value engineering to reduce the cost of work. The most significant increases were in openings, finishes, HVAC, electrical, and exterior improvements. Kurt Oestreich and Jane have already met with Wenck and CGA on the HVAC cost increase and identified an option on the HVAC systems that will cost significantly less. This will result in some redesign of ductwork and equipment location, and will delay completion of construction drawings by about 4 weeks. This pushes our bidding out to April and construction groundbreaking to mid-May. Our ceremonial groundbreaking has now been scheduled for June 3, which ties in very well with the end of our “Transformed” series.

The Burnsville City Planning Commission voted unanimously to recommend that the City Council approve our application for a Planned Unit Development amendment for our addition/remodel. They also supported the approval of the lot line adjustments to allow us to move the church property line to the north edge of the sidewalk of the CLC building. This allows the church parcel to own all of the entrances in and out of the property. Should we sell or lease our CLC building the church would still maintain control of our access. The City Council will be taking action on this item on March 6, during our Board meeting.

Total construction costs to date are \$817,813, campaign & soft costs are \$96,542, and \$2,051,281 remains in savings/sweep accounts towards construction expenses.

Motion by Gene to receive and file the written reports for March submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Camilla. Motion passed.

New Business

- **Board Nomination Process**

Diane reported that seven applications were received by the February 28 deadline. The team will schedule interview dates.

- **Executive Staff Evaluations**

The 360 executive staff reviews are in process of being compiled and Camilla will follow up with Jane and Jeff to review.

- **ELCA Trend Report**

Jane sent a copy of the 2017 ELCA Trend Report to the Board.

Adjournment

Dan adjourned the meeting at 7:05 pm.

Respectfully submitted,

Julie Klein
Recording Secretary

Missy Albachten
Secretary