



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, February 6, 2018

5:30 pm

CLC Room 200

### **Attendance**

**Board Members:** Missy Albachten (absent), Diane Burrow, Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger, Pat Theis

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

### **Call to Order**

Dan called the meeting to order at 5:30 pm and Gene opened the meeting with devotions.

### **Agenda**

*Motion by Phil to approve the agenda with flexibility; second by Diane. Motion passed.*

### **Approval of January 9 and January 16 Meeting Minutes**

*Motion by Gene to approve the minutes of the January 9 and January 16, 2-18 meetings; second by Joy. Motion passed.*

### **Reports**

- **Lead Pastor Report – Jeff**

Jeff shared a resource list for spiritual formation we produced that both ties into our current preaching series (Taste and See) and connects to our soon to be introduced online New Member process.

The first convocation for the Vibrant Faith/Lilly Grant process on Vocation will take place in April and Jeff, Mark Slaughter, Jason Kramme and Sandy Rothschilder will participate in the first convocation. As a part of the program we have also been connected to a Vibrant Faith ministry coach.

A number of applications for the Family Ministry Community Life position have been received, and several of those candidates look outstanding. Interviews will be set up soon.

- **Finance Director Report – Jane**

Offerings in December are significantly better than budget, erasing the year's shortfall. The tax law changes inspired a number of families to make their 2018 offering by 2017 calendar year end. We identified \$62,000 in offerings that would normally have been contributed in the second half of this fiscal year, and \$58,000 given for the next fiscal year. Offerings for next fiscal year were posted as prepaid income, and will post as offering income next fall. IRA charitable rollover gifts are increasing, with that trend continuing even into January giving.

Dan and Jane met with Anchor Bank, Associated Bank and Klein Bank, and also the Mission Investment Fund to discuss construction debt and long term financing. The banks won't lock in final rates until the end of construction financing and the Mission Investment Fund (MIF) will lock in the rate at the time we close on the construction loan.

- **Capital Campaign Update**

Commitment cards have been received from 710 households. Commitments to date are \$5,598,972. There are 872 families now participating in the One Church campaign – with either pledges and/or giving to the campaign.

Total campaign giving to date is \$2,882,330, and 105 families have already completed their pledge.

- **Land/Building Update**

Cuningham Group has reached the 50% checkpoint in construction drawings, and meetings continue with them and Wenck Construction to ensure we are on the right track for construction expectations. Wenck presented their last estimate of numbers based on this work late this afternoon. It is expected that construction drawings be complete by the beginning of March and the project will go out to bid. We will have a number of alternates within the bid so that we can accomplish as much of the project as we can afford, and select what is most important to complete first. Kurt Oestreich and Jane continue to have weekly meetings on the detail within the project including security systems, mechanical systems, computer network, hardware, and finishes.

The city planning commission will be reviewing our project on February 26 and hold the public hearing. The City Council would then need to approve the project in early March.

Total construction costs to date are \$817,813, campaign and soft costs are \$96,298, and \$1,968,219 remains in savings/sweep accounts towards construction expenses

*Motion by Joy to receive and file the written reports for February submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Diane. Motion passed.*

## **New Business**

- **Board Nomination Process**

Diane reported on the progress of the Nomination Team. Board applications are due by February 28.

- **Executive Staff Evaluations**

Camilla reported that the executive staff review process is underway which includes completion of a self review form and an evaluation form from direct reports. The evaluations will be compiled in early March.

## **Adjournment**

Dan adjourned the meeting at 7:02 pm.

Respectfully submitted,

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Julie Klein  
Recording Secretary

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Missy Albachten  
Secretary