



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, December 5, 2017

5:30 pm

Christian Life Center Room 200

Attendance

Board Members: Missy Albachten, Diane Burrow (absent), Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger (absent), Pat Theis

Staff: Jeff Marian, Jane Victorey, Julie Klein

Call to Order

Dan called the meeting to order at 5:45 pm and Pat opened the meeting with devotions.

Agenda

Motion by Pat to approve the agenda with flexibility; second by Joy. Motion passed.

Approval of November 7, 2017 Meeting Minutes

Motion by Missy to approve the minutes of the November 7, 2017 meeting; second by Camilla. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Jeff, Jane, Jason Kramme, Director of Family Ministry and Amy Oestreich, Director of Community Life, met to talk about strategy for moving the One Church Campaign forward. They identified goals which include increasing the number of disciples who give, even a small amount, to the One Church Campaign to build a sense of ownership and increasing the amount pledged to campaign to complete Celebration Hall (approx. \$1.5 million) They also identified core audiences to address and are currently working on next steps to press out their plan.

Jeff and Jane met with Kari Snyder, POP Senior Adult Program Coordinator, to discuss what it might look like to expand our ministry with seniors; Kari provided her unique perspective on our seniors, their needs and desires, and the resources on our campus. Several staff members will also meet with Sue Lennartson, a senior ministry consultant currently working with St. Andrew's in Mahtomedi, to dialogue about senior ministry. Jeff and Jane have also met with area senior housing leadership to learn more about what it could mean to build senior housing on our campus.

- **Finance Director Report – Jane**

Offerings in October were short of budget, particularly in stock and major gifts. Year to date we are nearly \$12,000 short of projected offerings. While overall revenue is short of budget, the shortfall is mitigated by expenses better than budget, even adjusting for variances in timing.

CDLC Director Marie Strain and Jane have discussed enrollment opportunities next year and likely retention of current families and also discussed tuition proposals.

- **Capital Campaign Update**

To date, 695 commitment cards have been received. Commitments to date are \$5,392,749. There are 819 families now participating in the One Church campaign – with either pledges and/or giving to the campaign. Total campaign giving to date is \$2,127,047.

- **Land/Building Update**

Cuningham Group Architecture has moved into construction drawings on our project, which is all of the detail necessary to bid out the project and break ground. Facilities Director Kurt Oestreich and Jane have had a series of preliminary meetings as they plan our project in separate phases. The architects have redesigned the staircase and large wall in the commons area since the design development work was completed. The green wall has evolved into a cedar slat wall with a backlit colored glass insert. The steps have been widened and will be enclosed on the south side. This wall at the bottom of the steps would provide the greenery that had originally been proposed much higher over the steps. The fireplace was reoriented to accommodate seating around it, and will be two sided. These changes addressed concerns we had with plant maintenance and ambiance of the gathering space.

Total construction costs to date are \$612,619, campaign & soft costs are \$94,870, and \$1,419,559 remains in savings/sweep accounts towards construction expenses.

Motion by Gene to receive and file the written reports for December submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Joy. Motion passed.

New Business

- **Board Nomination Process**

Gene provided an update on the nomination process.

Motion made by Missy to accept the Nomination Team of Jen Cockerill, Marlys Herstad, Rich Mavis, Josh Wigley, and board liaisons Diane Burrow and Gene Mickelson; second by Camilla. Motion passed.

- **Pastor Housing Allowance**

Motion by Joy to accept the 2018 Housing Allowance on file by December 31, 2017, for Pastors Paul Gauche, Jeff Marian, Sandy Rothschiller and Mark Slaughter; second by Gene. Motion passed.

The Board entered executive session at 6:45 pm and resumed regular session at 6:57 pm.

Adjournment

Dan adjourned the meeting at 6:57 pm.

Respectfully submitted,

Julie Klein
Recording Secretary

Missy Albachten
Secretary