



## BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, July 12, 2016

5:30 p.m.

Christian Life Center Room 200

### **Attendance**

**Board Members:** Missy Albachten, Diane Burrow, Camilla Fischer, Dan Fouberg, Wendy Horton, Gene Mickelson, Eric Miller (absent), Phil Preuninger, Pat Theis (absent)

**Staff:** Jeff Marian, Jane Victorey, Julie Klein

**Guests:** Polly Bergerson, Bill Newton

### **Call to Order**

Dan called the meeting to order at 5:30 pm and Jeff led the board in devotions.

### **Agenda**

*Motion by Wendy to approve the agenda with flexibility; second by Gene. Motion passed.*

### **Approval of June 7, 2016 Board Meeting Minutes**

*Motion by Wendy to approve the minutes of the June 7, 2016 meeting; second by Diane. Motion passed.*

### **Reports**

#### **Lead Pastor Report – Jeff**

Jeff briefed the board on the Summer Loaves program which was chosen to help us live into our vision of bringing hope and wholeness to children and people in poverty. When the program ends in August we will find new ways to press out these aspects of our vision. Eric Elton and Jason Kramme will gather a team of individuals, some from their respective Implementation Teams, to review the Implementation Team reports to explore new initiatives.

Pastor Sandy is on track to train 6-8 “Love Your Neighbor” volunteers to launch our Lutheran Social Services of MN partnership in January 2017. During worship the weekend of June 25-26 Roxanne Jenkins, senior vice president of Lutheran Social Services for Older Adults, preached with Sandy which was an additional opportunity to inform the congregation on how we are pressing out our vision.

The Stewardship Team which consists of Jeff, Jane, Ed Hansen, Amy Oestreich, Jessica Olstad, Sally Preuninger, Lori Racek and Jim Rothschiller has developed a plan to reach their chosen goals. Included in this plan is a series of social gatherings to share stewardship goals, stories and information with congregation stewardship leaders. The first gathering is scheduled at the end of July.

#### **Finance Director Report – Jane**

Offerings and stock gifts combined were off just slightly from budget in May. Initial June offering numbers are also almost right on budget. Net revenue is \$285,000 better than budget through May, and the year should end with net revenue at approximately \$220,000 better than budget, including some accrued expenses at year end. Offerings for the year will be at least 2.6% ahead of last year's actual offering. Total revenue is slightly under budget, and expenses are better than budget nearly across the board. Salaries and benefits were significantly

better than budget from several open positions during the year. Facilities expenses were also well below budget from reduced utilities and plowing costs with a mild winter. Loan interest came in at half what was budgeted because of prepayments on our debt. These savings allowed us to build a cushion for greater security and for investment in our future.

Cunningham Group Architecture held a large group 'chartering' session with more than 60 in attendance. A second meeting was held on June 30 with a core team of staff and lay leaders. This group is the land/building team that will be moving forward (12 members with construction/engineering expertise) and 20 staff and others representing ministry areas. This team will meet four times over the summer, and there will be another large group session in July.

The Mission Outpost Leader position is still open at this time. The job is posted at the synod offices, Luther Seminary, MN Council of Non-Profits and on the Prince of Peace website. A volunteer is currently working with Eric Elton and Linda Olson to continue the work until this position is hired.

### **Consent Agenda**

*Motion by Wendy to receive and file the written reports for June submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Camilla. Motion passed.*

### **New Business**

#### **Columbarium Team Presentation**

The Columbarium Team completed documentation for the proposed rules and regulations, forms, site cost breakdown for the temporary phase and a suggested permit fee and distributed the documents to the board for review prior to the meeting. Columbarium team members Polly Bergerson and Bill Newton were present at the meeting to answer questions. The board will review the proposals, identify changes or suggestions, and refer them to legal counsel for review. The board will also ask Cunningham Group Architecture to provide an estimate for costs to build an outdoor columbarium. Gene Mickelson will serve as the board liaison to the Columbarium Team.

### **Board Officer Elections**

Officers elected for the July 2016-June 2017 term are: Wendy Horton, President; Dan Fouberg, Vice President, Pat Theis, Treasurer; Diane Burrow, Secretary.

*Motion made by Diane to approve as designated; second by Phil. Motion passed.*

### **Capital Campaign Update**

Four capital campaign firms were interviewed, two quickly rose to the top and one was unanimously selected by the interview committee comprised of Pastor Jeff, Jane, Jim Rothschiller, Diane Burrow, Phil Preuninger, Dan Fouberg and Sharon Venne.

*Motion by Gene to recommend RSI, Inc. serve as the consultant firm for the next capital campaign; second by Phil. Motion passed.*

### **Standing Committees**

Diane Burrow will continue as board liaison to Changing Church.

*Motion made by Wendy to appoint Camilla Fischer as board liaison to the Foundation Board; second by Gene. Motion passed.*

There was discussion regarding the current nomination process. The board will vote on the nomination team at a future meeting.

### **2016 Annual Congregational Meeting Minutes**

*Motion by Wendy to approve the June 2016 annual congregational meeting minutes and present to the congregation for vote at the June 2017 annual meeting; second by Diane. Motion passed.*

**Adjournment**

Dan adjourned the meeting and ended with prayer.

Respectfully submitted,

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Julie Klein  
Assistant to the Lead Pastor  
Recording Secretary

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Diane Burrow  
Secretary