



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, October 3, 2017

5:30 pm

Christian Life Center Room 200

Attendance

Board Members: Missy Albachten, Diane Burrow, Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger (absent), Pat Theis

Staff: Jeff Marian, Jane Victorey, Julie Klein

Guests: Polly Bergerson, Bill Newton

Call to Order

Dan called the meeting to order at 5:35 pm and Gene opened the meeting with devotions.

Agenda

Motion by Gene to approve the agenda with flexibility; second by Diane. Motion passed.

Approval of September 5, 2017 Meeting Minutes

Motion by Joy to approve the minutes of the September 5, 2017 meeting; second by Mike. Motion passed.

New Business

- **Columbarium**

Columbarium Committee Members Polly Bergerson and Bill Newton reported that 24 Columbarium niches have been sold to date and there is a sufficient amount in the Columbarium account to purchase the structure, niches, and pay for the materials to construct an indoor columbarium unit. Moving forward with the temporary columbarium would also provide closure to families who have purchased niches and are currently holding cremains. They requested that the Board consider rescinding the number of required niches sold from 30 to the current number sold to begin construction of the columbarium unit. Discussion followed.

Motion made by Gene to move forward with completion of the first phase of the temporary columbarium in the Sanctuary; second by Joy. Motion passed.

- **MOPS Fundraiser**

MOPS (Mothers of Preschoolers) group is asking for approval for a fundraiser at Prince of Peace next April on a Saturday evening which would include a spaghetti dinner and silent auction. Those invited would be past and present MOPS families to celebrate the 20th anniversary of MOPS.

Motion made by Diane to approve the MOPs fundraiser; second by Missy. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

Jeff compared fall at church to the New Year. Many people return to regular worship in September, and there is generally a rise in first-time guests. The feedback has been excellent on the current worship series on relationships.

All Family Ministry programming launched in September. The change in our Wednesday night schedule from two 22-minute WoW sessions to one 45-minute session, which allows the team to deepen the message and expand the opportunity for families to worship together has been well received. Despite staff transition in Student Ministry, attendance, excellence, energy and volunteer leadership remain strong.

Other transitions have gone well including the adult choir to Mark Slaughter's leadership and Worship Tech leadership under Darren Hensel. Ethan Miller joined our staff part time in September and will focus on video production.

- **Finance Director Report – Jane**

We are debt free! Prince of Peace has carried debt since at least the construction of the original Worship Center building in 1975. On January, 2010 as we were ready to launch the *No Debt! Know Mission!* campaign we signed a new loan agreement for \$4.45M. Thanks to God's goodness and the incredible generosity of Prince of Peace families, the final payment on that debt was made on September 27, 2017!

Offerings in August are just slightly off from budget and we continue to be about \$17,000 better than year-to-date projected offerings. Expenses are better than budget at this time by more than \$30,000. About half of the variance is the loan capacity and half is timing.

Our auditors completed their onsite work last month and Jane anticipates we will see our report the beginning of October.

Gross revenue for the 2017 Mega Sale is \$142,427. (This is about \$1500 behind last year.) Total expenses were \$24,826. Last year's bake sale income and an adjusted expense for last year left a net \$118,719 to distribute. Funds will be distributed as agreed upon a few years ago, with Men's and Women's Ministries receiving \$8,000 each, 50% to POP Ministries, 20% to Mission Outreach, 10% to CDLC and other out church work through other ministries. The final 20% (\$20,544) is available to distribute through the benevolence committee to organizations outside of Prince of Peace. Jane will share the final distribution report when completed with the Board for information purposes.

Final rates have come in for staff medical and dental benefits, with both coming in just below what had been projected. This provides some margin for any changes in benefit options selected during open enrollment this fall. Our staff completed a benefits survey with about 20 questions on the value they place on the benefits offered. More than 85% of staff participated, and results will be evaluated and changes reviewed based on the responses received.

- **Capital Campaign Update**

A total of 641 commitment cards have been received to date. Commitments to date are \$5,253,833. This includes 113 households who have given without making a commitment and those gifts total \$67,695.

- **Land/Building Update**

All of the design development meetings have been completed, and nearly all areas have signed off on the design. Work continues on the acoustics/lighting needs in the alternative worship space and sanctuary. Our general contractor, Wenck Construction has provided the updated cost projections based on the building plans, site plans, building materials and finishes. A special Board meeting is scheduled for October 10 to request approval to move into the construction drawings phase with our architects. At the end of this phase Wenck will provide a guaranteed maximum price on the project.

The board entered executive session at 6:20 pm and regular session resumed at 7:15 pm.

Motion by Diane to receive and file the written reports for September submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Pat. Motion passed.

The board entered executive session at 7:20 pm and regular session resumed at 7:30 pm.

Adjournment and Closing Prayer

Dan adjourned the meeting at 7:35 pm.

Respectfully submitted,

Julie Klein
Recording Secretary

Missy Albachten
Secretary