



BOARD OF DIRECTOR'S MEETING MINUTES

Tuesday, July 11, 2017

5:30 pm

Christian Life Center Room 200

Attendance

Board Members: Missy Albachten, Diane Burrow, Joy Englund, Camilla Fischer, Dan Fouberg, Mike Heidemann, Gene Mickelson, Phil Preuninger, Pat Theis

Staff: Jeff Marian, Jane Victorey, Julie Klein (absent), Kurt Oestreich

Call to Order

Dan called the meeting to order at 5:34 pm and Jeff opened the meeting with devotions.

Agenda

Motion by Gene to approve the agenda with flexibility; second by Pat. Motion passed.

Approval of June 13, 2017 Meeting Minutes

Motion by Phil to approve the minutes of the June 13, 2017 meeting; second by Camilla. Motion passed.

Reports

- **Lead Pastor Report – Jeff**

July 30 will be Chris White, Media Arts Director, last day at Prince of Peace. Mark, Jane and Jeff are meeting to discuss the path forward, including an interim help need. Chris' departure may slow the development of our new newcomer process, which is dependent upon video.

The fly-through video for ONE Church Campaign is complete and has been shown in church and social media. There are future plans to send via email blasts. The purpose was to help people visualize the space and encourage commitments.

With Burnsville's diversity population growing, we felt there was a need to educate our staff on racial and ethnic diversity. Pastor Steve Bonesho led a group of staff through International Development Inventory – IDI, a tool that measures an individual's intercultural competency. The inventory measures both objectively and subjectively where an individual and group are on the development spectrum. Steve met with staff to talk about the group results and will be meeting with each staff member individually.

- **Finance Director Report – Jane**

Offerings in May are close to budget, and year to date we are off by \$112,000 in total offerings. Much of the shortfall in this year's offering appears to be timing of giving related to the capital campaign.

A sweep account has been opened with Anchor Bank. This allows us to move excess cash balances through Anchor Bank to other banks on a same-day basis and maintain additional FDIC insurance. Most of the ONE Church Campaign funds are in this sweep account as well as a large portion of our operating savings.

30 new commitment cards have come in, bringing the total to 570 total commitments for more than \$5 million committed. The desire is to have \$6.5M in commitments by end of September. Letters tailored by ministry areas will be hand-signed and sent by staff to members who have yet to commit.

All final No Debt, No Mission dollars have been paid. The Capital Replacement fund still has a balance of \$4,690, some of which will be spent on parking lot repairs. No more donations will go into this fund. Final dollars will be applied to unforeseen capital expenses until it is used up. The mortgage balance is \$365,283 as of the July payment.

CDLC was named a Four Star Parent Aware Preschool (top rating)! This is the state accreditation which provides guidance to prospective parents on the quality of a preschool, and opens CDLC to state scholarship/grant opportunities. Marie is to be highly commended for coming onboard new to CDLC just two years ago and receiving both NAEYC and Parent Aware accreditation. This was a tremendous amount of work and recognizes the quality of the CDLC Preschool.

- **Land/Building Update**

Schematic Design work from Cunningham Group Architects is complete. First cost estimates for the construction project have significant contingencies included until we're further along with the design process, but schematic design numbers set a ceiling on our cost. More refined cost estimates are expected by the August Board meeting, and final numbers will be a guaranteed maximum price at the end of the construction drawing phase. The Board will look to approve the design development work at the September Board meeting.

All bills through Schematic Design have been paid to our architect. We have also had consultant expenses for surveys, soil borings, and legal expenses. Total construction costs to date are \$350,098.

Motion by Camilla to receive and file the written reports for June submitted by Jane Victorey, Finance Director and Jeff Marian, Lead Pastor; second by Missy. Motion passed.

New Business

- **Board Officer Elections**

Officers elected for July 2017-June 2018 term are: Dan Fouberg, President; Phil Preuninger, Vice President, Camilla Fischer, Treasurer; Missy Albachten, Secretary.

Motion made by Pat to approve the designated officers; second by Joy. Motion passed.

- **Review Standing Committee**

Nomination committee will be voted upon in August.

- **2017 Annual Congregational Meeting Minutes**

Motion by Gene to approve the July 2017 annual congregational meeting minutes and present to the congregation for vote at the July 2018 annual meeting; second by Phil. Motion passed.

Adjournment and Closing Prayer

Dan adjourned the meeting at 7:36 pm and ended with prayer. Next board meeting has been moved to August 8, 2017.

Respectfully submitted,

Diane Burrow
Recording Secretary (in Julie Klein's absence)

Missy Albachten
Secretary